



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 1630.9
27
8 Dec 93

COMBAT CENTER ORDER 1630.9 w/ch 1

From: Commanding General
To: Distribution List

Subj: PARKING REGULATIONS

Ref: (a) MCO 5110.1C
(b) California Vehicle Code (NOTAL)
(c) MTMCTEA Pamphlet 55-17, Better Military Traffic Engineering (NOTAL)
(d) U.S. Department of Transportation Traffic Control Devices Handbook (NOTAL)
(e) CCO P1630.8A

1. Purpose. To promulgate the parking regulations applicable to persons stationed, living, working, or visiting aboard the Combat Center.

2. Background

a. Per reference (a), the most efficient use of on and off street parking will be stressed on a nonreserved (first-come, first-serve) basis.

b. Illegal parking contributes to congestion and slows the flow of traffic. Strict enforcement of parking regulations will result in a better use of available parking facilities and eliminate conditions which may contribute to traffic accidents.

c. The indiscriminate use of reserved parking adds to confusion and frustration of driving aboard the Combat Center. Reserved parking will be kept to a minimum.

d. Parking places in unit parking lots may be reserved as the unit commander deems appropriate. Unit parking lots consist of off street parking spaces that are in close proximity to a unit/activity and are not considered to be for public use.

3. Policy

a. No person shall stop, stand, or park a motor vehicle, except when necessary to avoid interference with other traffic, in compliance with the law or the direction of a Military Policeman or traffic control device or when otherwise authorized, in any of the following places:

- (1) On a roadway in front of a private driveway.
- (2) Within 15 feet of a fire hydrant.
- (3) Within 15 feet of the entrance to a fire station.

(4) Within 25 feet of the intersection of curb lines, or if none, within 25 feet of the intersection of property lines at an intersection of roadways.

(5) At any curb which is painted red or yellow.

(6) Within 50 feet of any stop sign, traffic sign, or traffic warning device.

(7) On the hard surface of any paved road or area except where marked parking lanes or parking signs indicate that parking is permitted.

(8) On a roadway, against the flow of traffic, per reference (b).

(9) Within an intersection or on a crosswalk.

(10) On the roadway side of any vehicle stopped or parked at the edge of the curb of the road (double park).

(11) Within fire lanes.

(12) Within 50 feet of the rear loading ramp of any dining facility.

(13) Upon any road or bridge so as to interfere with the normal flow of traffic.

(14) A parking space which is reserved for someone else or another type of vehicle.

(15) Within 15 feet of a dumpster or recyclable materials pick up point, or in any manner so as to obstruct the safe emptying of a dumpster or the retrieval of recyclable materials.

b. No person shall park a vehicle at any location and leave unattended children 10 years of age or younger.

c. Parking on grass or seeded areas is prohibited, and no person shall stop, stand, or park a vehicle thereon, whether attended or unattended, except in compliance with the law or the directions of a Military Policeman and the following exceptions:

(1) Mechanical breakdown of a vehicle which is causing a traffic hazard. In such cases, the vehicle shall be pushed onto the shoulder of the road, clear of the roadway and traffic, and parked so as to be plainly visible 200 feet in each direction upon the roadway.

(2) The parking of vehicles, trailers and boats on the grass in front of and on the sides of quarters in family housing areas is prohibited. These vehicles may be parked in the rear of family quarters provided the approval of the Family Housing Office is obtained in advance and entrance to the backyard is accessible via service road.

d. Authorized Reserved Parking. Maximum efficient use of on and off road parking facilities shall be utilized. Reserved parking spaces are authorized as follows:

(1) The Commanding General, Chief of Staff, Directors, Directorate Chiefs, Commanding Officers, Sergeants Major, and First Sergeants are the only individuals who will be authorized reserved parking spaces. The Director, Installations and Logistics Directorate (I&L) will determine which spaces will be reserved for the Commanding General and Chief of Staff.

(2) Reserved spaces will be allocated for handicapped, motorcycle, and government vehicle parking.

(3) Spaces may be reserved for maintenance vehicles, taxis, and Military Police vehicles.

(4) Parking areas may be reserved for tactical vehicles.

e. Establishing Reserved Parking Spaces

(1) Upon approval, the Director, I&L will assign a number to each space. Other than in the case of the Commanding General and Chief of Staff, the designation of reserved parking spaces by billet, name, or title is prohibited.

(2) Reserved parking spaces will be marked with the word "RESERVED" followed by the assigned number in the form of three inch black lettering on a white or plain cement colored background. The marking may be placed on a curb or cement marker block in front of the reserved parking space. All exceptions to the marking will be handled on a case by case basis by the Chief of Staff.

(3) The reserved parking spaces for the Commanding General and Chief of Staff will be marked as above with the words "COMMANDING GENERAL" OR "CHIEF OF STAFF, or MCAGCC Sergeant Major vice "RESERVED."

(4) Spaces will be reserved for handicapped parking.

(a) When allocated, handicapped parking will be located near building entrances, per reference (c).

(b) Spaces for handicapped parking will only be reserved in lots near buildings handicapped persons are expected to frequent, such as the Marine Corps Exchange, Naval Hospital, movie theater, etc.

(c) Per reference (c), generally, four percent of the total number of spaces within a lot should be reserved for handicapped use. In small lots of twenty five spaces or less, only one space is required for handicapped parking.

(d) Per references (b), (c), and (d), handicapped parking spaces will be marked with a picture of a wheelchair below the words "HANDICAPPED ONLY." Both the words and picture will be blue in color and painted on the pavement.

(e) Signs satisfying references (b) and (d) may also be used to designate handicapped parking.

(5) Motorcycle Parking

(a) The number and location of spaces to be reserved for motorcycle parking depends on the number of motorcycles expected.

(b) Spaces reserved for motorcycle parking will be marked with diagonal white lines on the pavement and the words "MOTORCYCLE ONLY" or in the form of three inch black lettering on a white or plain cement background placed on a curb or cement marker block in front of the reserved parking space.

(c) Motorcycles will not park in spaces that are normally used for automobiles when spaces reserved for motorcycles are reasonably available.

(6) Government Vehicles

(a) Spaces reserved for government vehicle parking will be marked with the abbreviation "GOV" in three inch black lettering on a white or plain cement background.

(b) The marking may be placed on a curb or cement marker block in front of the reserved parking space.

(7) Tactical Vehicles

(a) Tactical vehicles will park in the dirt area adjacent to building 1587 and across the street (Bourke Road) from buildings 1601 and 1603.

(b) Tactical vehicles will not park in parking spaces/areas that are not reserved for tactical vehicles.

(c) Tactical vehicles will normally not park in the same parking lots as privately owned vehicles (POV). However, in some cases this cannot be avoided or is detrimental to mission accomplishment. In these cases, tactical vehicles will not park within fifty feet of POV's.

(d) Tactical vehicle parking spaces/areas will be marked with signs as deemed appropriate by the Facilities Maintenance Officer.

(8) Maintenance Vehicles

(a) A reasonable number of reserved parking spaces may be reserved for maintenance vehicles as required.

(b) These spaces will be marked with the abbreviation "MAINT" in three inch black lettering on a white or plain cement colored background on a curb or cement marker block in front of the reserved parking space.

(c) These spaces may also be marked with a sign as determined by the Facilities Maintenance Officer.

(9) Taxis

(a) An appropriate number of spaces will be reserved for taxis in the parking lot at the intersection of Sixth Street and Sturgis Road, adjacent to building 1532.

(b) These spaces will be marked with the word "TAXI" in three Inch black lettering on a white or plain cement colored background on a curb or cement marker block in front of the reserved parking space.

(c) These spaces may also be marked with a sign as determined appropriate by the Provost Marshal.

(10) Military Police Vehicles

(a) Due to the need for 'timely response to emergency situations and incidents, spaces may be reserved for Military Police vehicles in the vicinity of buildings 1407, 1408, and 901.

(b) These spaces will be marked with the abbreviation "HP" in three inch black lettering on a white or plain cement colored background on a curb or cement marker block in front of the reserved parking space.

(11) Other parking spaces may be reserved as directed by the Provost Marshal and by the Director, I&L.

f. Facilities Maintenance has the authority to paint over/remove unauthorized reserved parking spaces and reserved parking spaces that do not conform to this Order.

g. Organizations that provide services to customers will provide sufficient parking spaces at the front entrance for customers and government vehicles. Personnel that work at the facility will park in the rear of the parking lot, away from the entrance to the facility or in the rear of the building in order to provide maximum parking for customers.

h. Before any vehicle shall be left unattended, the engine will be stopped, the ignition locked, the parking brake effectively set, and when standing upon any grade, the front wheel turned toward the curb or side of the road. Additionally, the key will be removed from the ignition and will not be placed elsewhere within or hidden on the vehicle.

i. If a vehicle becomes disabled, the operator will ensure that the vehicle is parked off the roadway.

(1) Immediately after leaving the vehicle unattended, the operator shall notify the Military Police, giving the location, trouble, owner/operator's name and phone number, and predicted time of removal. A note shall be placed under the windshield containing the same information.

(2) Any such vehicle not removed within 24 hours will be subject to towing.

j. Unattended/illegally parked vehicles are subject to immediate towing if they fall into one or more of the following categories:

(1) Recovered stolen vehicles.

(2) Vehicles seized for evidence.

(3) Left unattended on a bridge, viaduct, or causeway.

(4) Parked or left standing upon a highway in a position so as to obstruct the normal flow of traffic.

(5) Blocking a driveway.

(6) Stopped, parked or left unattended in such a way as to prevent access to a fire hydrant, fire fighting equipment, or fire lane.

(7) Stopped, parked, or left standing on a roadway for more than 24 hours, after being tagged with a Vehicle Violation Ticket, MCAGCC 5560/4(8-89) Form by Military Police.

(8) Left unattended and being stripped or vandalized.

(9) Left unattended following the apprehension of the driver by Military Police, when no other licensed driver is reasonably available to lawfully take possession of the POV.

(10) Left in a space or found upon a highway where parking is prohibited by clearly posted signs.

(11) Illegally parked in a space or stall designated for physically handicapped persons.

(12) Illegally entered the installation.

(13) The registered owner or the operator is found to have their base driving privileges under suspension or revocation. This includes personnel encountered at entry gates to the Combat Center.

(14) Vehicles that have violated written base housing regulations, if the housing office can provide proof that the offending resident has been notified of the offense (in writing) and the resident has failed to take appropriate action, and the POV has been tagged for towing by the Military Police for at least 72 hours.

(15) Vehicles found in a state of disrepair, leaking fuel, oil or any other hazardous material, or missing other parts or equipment that renders the vehicle a public safety hazard or eyesore.

(16) Vehicles found on base that have been previously tagged with a Vehicle Violation Ticket, MCAGCC 5560/4(8-89) Form and the reason for the original tagging was not corrected. Usually, in this case the vehicle has been moved.

(17) As directed by the Provost Marshal.

k. Vehicles that are parallel parked or parked at an angle alongside a roadway will be parked facing the same direction as the traffic flow (in other words you must park with traffic, not against it).

1. Reference (b) is in full force and effect on the Combat Center. A violation of any provision of reference (b) pertaining to parking will be considered a violation of this Order.

m. "No Parking Spaces" will be marked per reference (b).

n. Other Parking Control Measures. The Provost Marshal may use other parking control measures as necessary to ensure orderly and efficient parking aboard the Combat Center. These measures will be per references (b), (c), and (d).

4. Action

a. Directors and Commanding Officers

(1) Submit a list of requested reserved parking spaces and their locations on a work request to the Commanding General (Attn: Director, I&L).

(2) Submit a list of requested reserved parking spaces for handicapped, motorcycles, and "NO PARKING" to the Provost Marshal.

(3) Following the instructions contained in this Order, mark all reserved parking spaces within your own areas.

(4) Ensure the widest dissemination of the contents of this Order.

b. Director, I&L

(1) Will approve all reserved parking spaces aboard the Combat Center and make the final determination on which parking lots are unit controlled and which ones are for public use.

(2) Provide a list of approved reserved parking spaces to the Provost Marshal for enforcement purposes. This list will be updated as needed and include parking spaces reserved for the Commanding General, Chief of Staff, handicapped, government vehicles, motorcycles, Military Police vehicles, taxis, maintenance vehicles, and tactical vehicles.

c. Provost Marshal

(1) Will enforce this Order through the use of Armed Forces Traffic Tickets (DD Form 1408).

(2) Military Police will not issue citations to or tow vehicles parked in unauthorized reserved parking spaces (All authorized reserved parking spaces must be on the list provided to the Provost Marshal by the Director, I&L).

d. No person, other than the owner or authorized driver, shall tamper with, block, or attempt to move a legally or illegally parked vehicle, except for Military Police or persons acting under the direction or authority of the Military Police.

e. Punishments for persons issued DD Form 1408 for illegal parking will be per reference (e).

f. Impoundment and inventory procedures will be per reference (e).

5. Applicability. This Order is applicable to all persons stationed, living, working, or visiting aboard the Combat Center.

//SIGNED//
P. M. IVERSON
Chief of Staff

DISTRIBUTION: A-1



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From: Commanding General
To: Distribution List

Subj: PARKING REGULATIONS

1. Purpose. To direct pen changes to the basic Order.

2. Action. Make the following, changes in paragraph 3.

a. At the end of paragraph 3.e(2) add the following pen change:

"All exceptions to the marking will be handled on a case by case basis by the Chief of Staff."

b. Change paragraph 3.e(3) so that it reads as follows:

"The reserved parking spaces for the Commanding General, Chief of Staff and MCAGCC Sergeant Major will be marked above with the words "COMMANDING GENERAL," "CHIEF OF STAFF" or "MCAGCC SERGEANT MAJOR" vice "RESERVED."

3. Filing Instructions. File this Change transmittal immediately behind the signature page of the basic Order.

//SIGNED//
H. C. FLORENCE
Chief of Staff

DISTRIBUTION: A-1